South Oaks Hospital
Northwell Health

ALL yellow highlighted sections **must be completed** for your request to be processed

Authorization for Release of Health Information Pursuant To HIPAA

PATIENT NAME (PRINT)	DATE OF BIRTH
PATIENT ADDRESS AND TELEPHONE NUMBER	

I, or my authorized representative, request that health information regarding my care and treatment be accessed, used and/or disclosed as set forth on this form:

In accordance with New York State Law and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), I understand that:

1. This authorization may include disclosure of information relating to **ALCOHOL** and **DRUG ABUSE, MENTAL HEALTH TREATMENT,** except psychotherapy notes, and **CONFIDENTIAL HIV*-RELATED INFORMATION** only if I place my initials on the appropriate line in Item 8(a). In the event the health information described below includes any of these types of information, and I initial the line on the box in Item 8(a), I specifically authorize release of such information to the person(s) indicated in Item 7.
2. If I am authorizing the release of HIV-related, alcohol, drug treatment, or mental health related treatment information, the recipient is prohibited from redisclosing such information without my authorization unless permitted to do so under federal or state law. I understand that I have the right to request a list of people who may receive or use my HIV-related information without authorization. If I experience discrimination because of the release or disclosure of HIV-related information, I may contact the New York State Division of Human Rights at (212) 480-2493 or the New York City Commission of Human Rights at (212) 306-7450. These agencies are responsible for protecting my rights.
3. I have the right to revoke this authorization at any time by writing to the health care provider listed below. I understand that I may revoke this authorization except to the extent that action has already been taken based on this authorization.
4. I understand that signing this authorization is voluntary. My treatment, payment, enrollment in a health plan, or eligibility for benefits will not be conditioned upon my authorization of this disclosure.
5. Information disclosed under this authorization might be redisclosed by the recipient (except as noted above in Item 2), and this redisclosure may no longer be protected by federal or state law.

6. Name and address of health care provider or entity to release this information:

SOUTH OAKS HOSPITAL, 400 SUNRISE HIGHWAY, AMITYVILLE, NY 11701

6a. If you are requesting only laboratory results
Provide the following information and then go directly to Sections 7, 9, 10, 11 and 12 and sign as indicated below item 12.

Ordering Physician's Name: ______ **SOUTH OAKS HOSPITAL** ______
Information to Be Released: Laboratory testing results
Date Of Service: ______/______/______

Authorized Recipient: (CHOOSE ONE)
☐ Patient
☐ Patient's Designee (or parent of unemancipated minor patient)
Name of Designee ______________________

☐ Consulting Physician: Name: ______________________ Telephone: (______) ______________
Address: ______________________________________

Result option (select one) ☐ Mail ☐ Fax ☐ Pick-Up

Patient or Representative Initials: ______

Copy 1 – Patient Medical Record
Copy 2 – Patient or Patient's Personal Representative

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7. Name, address, telephone and fax numbers of person(s) or category of person to whom this information will be sent:

8. (a).Specific information to be released: - BY SOUTH OAKS HOSPITAL: (choose one)

☐ Medical Record Abstract ☐ Medical Record from (insert date) ______________ to (insert date) ______________

☐ Designated Record Set ☐ Entire Medical Record, including patient histories, office notes (except psychotherapy notes), test results, radiology studies, films, referrals and consults.

☐ Other: ________________________________ Include: (Indicate by initialing)

____

_______ **Alcohol/Drug Treatment**

_______ **Mental Health Related Information**

_______ **HIV-Related Information**

8. (b).**Authorization to Discuss Health Information** **Complete this section only if authorizing South Oaks to *discuss* your health information**

☐ By initialing here __________ I authorize ____

Initials Name of individual health care provider

to discuss my health information with the individual listed: ____________________________________

Individual Name

9. Reason for release of information: ☐ At request of individual ☐ Other: ______________________________	10. Date or event on which this authorization will expire: ***One year from date signed***
11. Printed name and signature of person signing form:	12. Authority to sign on behalf of patient or relationship to patient:

All Items on this form have been completed and my questions about this form have been answered. In addition, I have been provided a copy of the form.

Patient/Agent/Relative/Guardian* (Signature) Date / Time Print Name Relationship if other than patient

Telephonic Interpreter's ID # Date / Time
OR

Signature: Interpreter Date / Time Print: Interpreter's Name and Relationship to Patient

Witness to signature (Signature) Date / Time Print Witness Name

* The signature of the patient must be obtained unless the patient is an unemancipated minor under the age of 18 or is otherwise incapable of signing.

* **Human Immunodeficiency Virus that causes AIDS. The New York State Public Health Law protects information which reasonably could identify someone as having HIV symptoms or infection and information regarding a person's contacts.**

Internal Use Only - Student Immunization Authorization Consent provided by
Consent provided by: ____ Relationship to Patient: ____________________
Name of HIM Staff Member who obtained verbal consent: ____________________________ Date Processed: __________
Internal Use Only - For North Shore-LIJ Laboratories Use Only:
Date: ____/____/____; Time: ____:____; Personnel Name: ______________________________; Accession #: __________